

# CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

## MEETING MINUTES – APPROVED

August 27, 2024

**Call to order:** The Zoom meeting was called to order at 6:00 pm by President Rexanne Spicer.

**Members present:** Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Julie Anderson, Jeff Block, Rachel Moeller, Ann Oyen, PJ Ritters, Karl Starr, Laurel Stewart, Heidi Tysk-Poppe

**Members excused:** Allison Eger

**Staff present:** Pat Hansen

**Christ Care Prayers:** Pastor Melissa shared a short devotional on “One Summer Day”, and then invited all to share their joys, sorrows, concerns, and thanksgivings, which were lifted in prayer.

**Adoption of the August Agenda:** The Meeting Agenda was adopted.

**Approval of Minutes from June Council Meeting:** The Council Meeting minutes for June 25, 2024, were approved. Also received were the Pastors’ Shared Report for August 2024.

**Financial Reports:** Treasurer Karl Starr summarized the monthly financial reports through his Treasurer’s Report as of July 31, 2024 – Analysis of Revenue & Expense, Balance Sheet Analysis, Designated Fund Summary. These financial reports were accepted by the Council.

### Life Passages for June & July 2024

#### 1. Baptisms

- a. **Edward Carl Ritters** (*Parents are Lara Carlson Ritters and P.J. Ritters*) was baptized on Saturday, June 8, 2024, at the 5:00 p.m. service. Pastor Peter Nycklemoe baptized Edward.

#### 2. Weddings: none

#### 3. Funerals/Burial Services

- a. **Richard Bruce Whitbeck** (*November 21, 1947 – May 27, 2024*) Funeral service was held at Central Lutheran Church on Thursday, June 12, 2024. Pastor Stephanie Friesen presided. Pastor Brian Gutzmann preached.
- b. **Charles “Chez” Ragnar Moline** (*February 9, 1936 – June 6, 2024*)
- c. **Michael Anthony Christian** (*April 10, 1945 – June 14, 2024*) Funeral service was held at the Wulff Funeral Home, St Paul, on Thursday, June 27, 2024. Pastor Brian Gutzmann presided.
- d. **Angelo Wells** (*February 9, 1964 - June 14, 2024*)
- e. **Viola “Vi” Ann Christiansen** (*September 18, 1939 – June 28, 2024*) Memorial service was held at Central Lutheran Church on Thursday, July 25, 2024. Pastor Melissa Pohlman presided. Pastor Stephanie Friesen preached.
- f. **Frederick “Freddie” Clifford Solum** (*January 3, 2019 – July 8, 2024*)
- g. **Joel Martin Oyen** (*November 19, 1976 – July 18, 2024*)
- h. **David Alan Schindeldecker** (*October 23, 1952 – July 18, 2024*)

### Information Items and Updates:

- 1. City Easement
- 2. Casavant Organ Team
- 3. Sanctuary Renewal Team
- 4. Casavant and Sanctuary Renewal Capital Appeal
- 5. Insurance Claim Roof Project
- 6. Insurance Claim Bell Tower Project
- 7. Columbarium Team
- 8. Personnel Updates

**Conversation – Strategic Plan Recommendation:** The Executive Committee met over the summer and sees the need for the Council to create and launch three task forces to take up the task for further defining SMART goals and to begin implementing these goals. Each task force will report back to the Council on progress and where needed seek affirmation and support.

1. Seasons of Life Task Force
2. Connections, Invitations and Communications Task Force
3. Mental Health and Wholeness Task Force

Along with these task forces, the Council will also be overseeing the next steps for these committees:

1. Casavant Organ Committee
2. Sanctuary Renewal Committee
3. Capital Appeal Committee

**Action Items – the Council affirmed/approved with a motion, second, discussion and vote:**

1. To authorize the creation of three task forces, with each task force responsible for developing “smart goals” in one of the three topic areas listed in the Strategic Plan Next Steps document. Each task force to include one of Central’s pastors and at least one council member, along with other members of the congregation. The task forces are to report back to the Council for affirmation of their work.

**Closing Prayer and Adjourn:** After closing with the Lord’s Prayer, the meeting was adjourned at 7:30 pm.

The Council’s next meeting is scheduled for September 24, 2024, at 6:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

**Central Lutheran Church**  
**Treasurer's Report**  
**July 31, 2024 Financials (7 months)**

	Annual Budget	July 31 YTD	% of Ann Budget (58%)
Income	\$3,434,500	\$2,280,338	66%
Expense	\$3,470,505	\$2,055,040	59%
Surplus (Deficit)	(\$36,005)	\$225,298	-626%

**Operating Fund – Key Revenue Items**

Revenue Source	July Actual	July Budget	2024 Year-to-Date Actual	2024 Year-to-Date Budget	2023 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering	\$112,150	\$100,000	\$918,080	\$850,000	\$876,035	\$42,045
Foundation (undesignated)	\$103,759 <sup>i</sup>	\$102,000	\$715,759	\$714,000	\$756,000	(\$40,241)
Parking	\$31,725	\$35,000	\$375,523	\$245,000	\$344,957	\$30,566

**Assets / Liabilities**

<b>Select Key Assets:</b>	July 2024	December 2023	6 mo. Change
Operating Checking <sup>ii</sup>	\$357,034	\$204,878	\$152,156
Operating Reserve <sup>iii</sup>	\$315,341	\$311,389	\$3,952
Designated Account Asset Support <sup>iv</sup>	\$1,924,211	\$1,878,673	\$45,538
<b>Select Key Liabilities:</b>			
Designated accounts			
Repair fund (consumables)	\$122,676	\$99,130	\$23,546
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$61,087	\$50,533	\$10,554
Temporary holding accounts <sup>v</sup>	\$1,089,261	\$1,264,165	(\$174,904)
All other designated accounts	\$348,411	\$227,771	\$120,640
TOTAL Designated accounts	\$1,790,728	\$1,810,892	(\$20,164)
Mission Investment Fund Mortgages	\$6,193,938 <sup>vi</sup>	\$6,112,714	\$81,224

<sup>i</sup> Results of the Foundation's annual audit dictate a "true-up" adjustment in the amount of the Foundation's regular support. This year, the true-up dividend is being spread out over the final six months of the year.

<sup>ii</sup> Operating checking and operating reserve together provide \$672,375 of cash available to support operations. This is a strong cash position. (A target established several years ago is to maintain operating cash of at least \$250,000.)

<sup>iii</sup> Includes regular reserve savings and Alerus Wealth Access.

<sup>iv</sup> Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. This goal is being met. (\$1,924,211 in designated fund assets vs. \$1,790,728 in designated accounts).

<sup>v</sup> Includes parking lot easement compensation (\$197K) and roof hail damage insurance settlement (\$892K)

<sup>vi</sup> Increase in mortgage debt attributable to drawing on a secured line of credit to fund the Cassavant organ design phase. The plan is to pay off this line of credit with proceeds from the upcoming capital campaign.