

# CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

## MEETING MINUTES – APPROVED

June 27, 2023

**Call to order:** The meeting was called to order at 6:00 pm by President Jeff Block.

**Members present:** Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Julie Anderson, Rachel Moeller (Zoom), Ann Oyen, Rod Richter, Rexanne Spicer, Karl Starr, Laurel Stewart, Heidi Tysk-Poppe

**Members excused:** PJ Ritters

**Staff/Guest present:** Pat Hansen, Pr. Dana Neuhauser

**Christ Care Prayers:** Pastor Peter invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

**Adoption of the June Agenda:** The Meeting Agenda was adopted, with one slight change.

**Approval of Minutes from May Council Meeting:** The Council Meeting minutes for May 23, 2023, were approved. Also accepted was the June 2023 Rostered Leaders Shared Report.

### Life Passages for May 2023

1. **Baptisms: none**
2. **Weddings**
  - a. **Michaela Crowley and Oliver West** were married at Central Lutheran on Saturday, May 27, 2023. Pastor Stephanie Friesen presided.
3. **Funerals/Burial Services**
  - a. **Jody Renee Hoffman** (*February 21, 1956 – May 21, 2023*) funeral was held at Central Lutheran on Wednesday, May 31, 2023. Pastor Stephanie Friesen presided.

**Financial Reports:** Treasurer Karl Starr summarized the monthly financial reports through his Treasurer's Report as of May 31, 2023 – Revenue & Expense, Balance Sheet, Summary of Designated Accounts. These financial reports were accepted by the Council.

### Action Items: The Council

1. Approved a motion by the Personnel Committee to provide a 3.5% cost of living increase to the staff with 2023 budgeted funds.
2. Approved the Personnel Committee appointed for 2023-2024: Kevin Lile, Susan Troselius and Barb Anderson, with gratitude to Tom Emig who completed his terms.
3. Approved the Fiscal and Property Committee appointed for 2023-2024: Paul Troselius, Franklin Dietrich and Jerry Frick; Karl Star – treasurer; Julie Anderson – council; Steve Studt, Lynn Erickson – advisors; Sara Masters, David Rodriguez and Pastor Peter – staff. Bruce Ellingson has completed service, with gratitude.

**Information Items were shared verbally for conversation:**

1. Follow up on IDI Conversation with Pr. Dana Neuhauser
2. Update on the Casavant organ process
3. Council Strategic Planning Process / Advocating Process Conversation
  - a. Priorities and process
  - b. Power point draft prepared by PJ and Heidi

**Closing Prayer and Adjourn:** After closing with the Lord's Prayer, the meeting was adjourned at 7:30 pm.

The Council's next meeting is scheduled for August 22, 2023, at 6:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

**Central Lutheran Church**  
**Treasurer's Report**  
**May 31, 2023 Financials (5 months)**

	Annual Budget	May 31 YTD	% of Ann Budget (42%)
Income	\$3,393,350	\$1,571,372	46%
Expense	\$3,373,507	\$1,467,593	44%
Surplus (Deficit)	\$19,843	\$103,778	523%

**Operating Fund – Key Revenue Items<sup>i</sup>**

Revenue Source	May Actual	May Budget	2023 Year-to-Date Actual	2023 Year-to-Date Budget	2022 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering	\$111,954	\$110,000	\$676,603	\$640,000	\$636,700	\$39,903
Parking	\$55,709	\$27,083	\$218,233	\$135,417	\$95,741	\$122,492
Foundation	\$108,000	\$108,000	\$540,000	\$540,000	\$505,000	\$35,000

**Assets / Liabilities**

<b>Select Key Assets:</b>	May 2023	December 2022	5 mo. Change
Operating Checking <sup>ii</sup>	\$139,497	\$142,233	(\$2,736)
Operating Reserve <sup>iii</sup>	\$375,897	\$271,479	\$104,418
Designated Account Asset Support <sup>iv</sup>	\$676,086	\$550,614	\$125,472
<b>Select Key Liabilities:</b>			
Designated accounts			
Repair fund (consumables)	\$97,341	\$41,091	\$56,250
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$50,533	\$64,283	(\$13,750)
All other designated accounts	\$270,796	\$270,045	\$751
TOTAL Designated accounts	\$659,678	\$544,712	\$114,966
Mission Investment Fund Mortgages	\$6,241,581	\$6,358,699	(\$117,118)

<sup>i</sup> The first of two anticipated supplemental payments from the Central Lutheran Foundation was received in May. This payment, in the amount of \$125,000 provides supplemental donor-designated funding over and above budget for several ministry areas, including music, community ministry, global missions, senior ministry, children youth and family, and seminary scholarships. Under current accounting practice these payments do not appear as revenue on the income statement.

<sup>ii</sup> Operating checking and operating reserve together provide \$515,394 of cash available to support operations. This is a strong cash position and represents a 25% increase over year-end 2022.

<sup>iii</sup> Includes regular reserve savings and Alerus Wealth Access.

<sup>iv</sup> Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. This goal is being met. (\$676,086 in designated fund assets vs. \$659,678 in designated accounts).