

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

June 25, 2024

Call to order: The meeting was called to order at 6:00 pm by President Rexanne Spicer.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Julie Anderson, Jeff Block, Allison Eger, Ann Oyen, PJ Ritters, Karl Starr, Laurel Stewart

Members excused: Rachel Moeller, Heidi Tysk-Poppe

Staff present: Pat Hansen

Christ Care Prayers: Pastor Stephanie shared a short devotional and then invited all to share their joys, sorrows, concerns, and thanksgivings, which were lifted in prayer.

Adoption of the June Agenda: The Meeting Agenda was adopted.

Approval of Minutes from May Council Meeting: The Council Meeting minutes for May 28, 2024, were approved. Also received were the Pastors' Shared Report for June 2024.

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through his Treasurer's Report as of May 31, 2024 – Analysis of Revenue & Expense, Balance Sheet Analysis, Designated Fund Summary. These financial reports were accepted by the Council.

Life Passages for May 2024

1. Baptisms

- a. **Theodore Ray Forbes** was baptized on Saturday, May 11, 2024, at the 5:00 p.m. service. Pastor Melissa Pohlman baptized Theodore.

2. Weddings: none

3. Funerals/Burial Services

- a. **Randall "Randy" Wade Holm** (*October 23, 1952 – March 23, 2024*) Memorial service was held at Central Lutheran on Saturday, May 18, 2024. Pastor Stephanie Friesen presided. Pastor Melissa Pohlman preached.
- b. **Kaare Olav Faber** (*January 13, 1937 – March 23, 2024*) Funeral service was held at Lutsen Lutheran Church, in Lutsen, Minnesota on Friday, May 24, 2024.
- c. **Richard Bruce Whitbeck** (*November 21, 1947 – May 27, 2024*)

Action Items – the Council affirmed/approved with a motion, second, discussion and vote:

1. The recommendation of the Choir Director Search Team to hire Joe Osowski as the half-time Choir Director, beginning August 1, 2024.
2. The recommendation of the Personnel Committee for cost of living raises for Central's staff, effective July 1, 2024.

Information Items and Updates:

1. City Easement issue
2. Casavant Organ Team
3. Sanctuary Renewal Team

Continuing work on the One-on-One Conversation values, cutting the issue and SMART goal work:

The Council and staff formed into two-person groups to continue the work that was done by the three-person groups after the May meeting. Categories that “percolated” in these conversations included:

- To celebrate, to affirm and to build on connections within the Central community, including members writing letters to youth on summers trips or the ELCA Youth Gathering.
- The seasons of life: a broad topic but one that seems to resonate with many as it can touch members from cradle to grave.
- Publicize more broadly what Central offers – i.e. ministry teams, volunteer opportunities, ways to get involved. The new website may be a start for doing this.
- Enhance support for mental health needs of our faith community through a formal mental health/social worker role within Central Lutheran.

The Council members were encouraged to continue “percolating” these possible SMART goals by the August meeting.

Closing Prayer and Adjourn: After closing with the Lord’s Prayer, the meeting was adjourned at 7:30 pm.

The Council’s next meeting is scheduled for August 27, 2024, at 6:00 pm. Executive Committee will continue to meet in July and August.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

Central Lutheran Church
Treasurer's Report
May 31, 2024 Financials (5 months)

	Annual Budget	May 31 YTD	% of Ann Budget (42%)
Income	\$3,434,500	\$1,672,876	49%
Expense	\$3,470,505	\$1,532,170	44%
Surplus (Deficit)	(\$36,005)	\$140,706	-391%

Operating Fund – Key Revenue Items

Revenue Source	May Actual	May Budget	2024 Year-to-Date Actual	2024 Year-to-Date Budget	2023 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering	\$76,824	\$125,000	\$706,614	\$650,000	\$676,623	\$29,991
Foundation (undesignated)	\$102,000	\$102,000	\$510,000	\$510,000	\$540,000	(\$30,000)
Parking	\$99,735	\$35,000	\$271,536	\$175,000	\$218,233	\$53,303

Assets / Liabilities

Select Key Assets:	May 2024	December 2023	5 mo. Change
Operating Checking ⁱ	\$203,449	\$204,878	(\$1,429)
Operating Reserve ⁱⁱ	\$315,109	\$311,389	\$3,720
Designated Account Asset Support ⁱⁱⁱ	\$2,125,424	\$1,878,673	\$246,751
Select Key Liabilities:			
Designated accounts			
Repair fund (consumables)	\$138,311	\$99,130	\$39,181
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$50,533	\$50,533	\$0
Temporary holding accounts ^{iv}	\$1,365,671	\$1,264,165	\$101,506
All other designated accounts	\$287,343	\$227,771	\$59,572
TOTAL Designated accounts	\$2,011,151	\$1,810,892	\$200,259
Mission Investment Fund Mortgages	\$6,431,970	\$6,112,714	\$319,256

ⁱ Operating checking and operating reserve together provide \$518,558 of cash available to support operations. This is a strong cash position. (A target established several years ago is to maintain operating cash of at least \$250,000.)

ⁱⁱ Includes regular reserve savings and Alerus Wealth Access.

ⁱⁱⁱ Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. This goal is being met. (\$2,125,424 in designated fund assets vs. \$2,011,151 in designated accounts).

^{iv} Includes parking lot easement compensation (\$197K) and roof hail damage insurance settlement (\$1,067 million)