

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

April 25, 2023

Call to order: The meeting was called to order at 6:00 pm by President Jeff Block.

Members present: Pastors Stephanie Friesen and Melissa Pohlman, Rachel Moeller, Ann Oyen, Rod Richter, PJ Ritters, Rexanne Spicer, Karl Starr, Laurel Stewart, Heidi Tysk-Poppe.

Members excused: Pastor Peter Nycklemoe, Julie Anderson

Staff present: Pat Hansen

Christ Care Prayers: Pastor Stephanie invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Adoption of the April Agenda: The Meeting Agenda was adopted.

Approval of Minutes from March Council Meeting: The Council Meeting minutes for March 28, 2023, were approved. Also accepted was the April 2023 Rostered Leaders Shared Report.

Life Passages for March 2023: none

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through March 31, 2023 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Alerus Account Summary. These financial reports were accepted by the Council.

Action Items:

1. The Council approved a recommendation from the Personnel Committee, for the use of funds received from the CAREs Act Federal Payroll Tax Credit to be distributed among the pandemic front-line staff, with 10% kept for future staff training.

Information Items were shared verbally for conversation:

1. Reflections on sabbatical and sabbath - Pastor Stephanie
2. Introduction to the IDI, questions, and conversation - Pastor Melissa
3. Council Strategic Planning Process – Affirmation and Action
 - a. Recommendation on a place to start the conversation.
4. Update on the Casavant organ meetings and process

Closing Prayer and Adjourn: After closing with the Lord's Prayer, the meeting was adjourned at 7:15 pm.

The Council's next meeting is scheduled for May 23, 2023, at 6:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

Central Lutheran Church
Treasurer's Report
March 31, 2023 Financials (3 months)

	Annual Budget	Mar 31 YTD	% of Ann Budget (25%)
Income	\$3,393,350	\$947,763	28%
Expense	\$3,373,507	\$864,162	26%
Surplus (Deficit)	\$19,843	\$83,601	421%

Operating Fund – Key Revenue Items

Revenue Source	Mar Actual	Mar Budget	2023 Year-to-Date Actual	2023 Year-to-Date Budget	2022 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering ⁱ	\$97,992	\$110,000	\$441,756	\$420,000	\$391,884	\$49,872
Parking	\$41,876	\$27,083	\$90,854	\$81,250	\$35,978	\$54,876
Foundation	\$108,000	\$108,000	\$324,000	\$324,000	\$303,000	\$21,000

Assets / Liabilities

Select Key Assets:	March 2023	December 2022	3 mo. Change
Operating Checking ⁱⁱ	\$120,847	\$142,233	(\$21,386)
Operating Reserve ⁱⁱⁱ	\$373,612	\$271,479	\$102,133
Designated Account Asset Support ^{iv}	\$560,099	\$550,614	\$9,485
Select Key Liabilities:			
Designated accounts			
Repair fund (consumables)	\$77,341	\$41,091	\$36,250
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$44,283	\$64,283	(\$20,000)
All other designated accounts	\$255,123	\$270,045	(\$14,922)
TOTAL Designated accounts	\$546,040	\$544,712	\$1,328
Mission Investment Fund Mortgages	\$6,311,445	\$6,358,699	(\$47,254)

ⁱ Regular offering is 10.9% below budget for month of March but remains 5.2% above budget year-to-date.

ⁱⁱ Operating checking and operating reserve together provide \$494,459 of cash available to support operations. This is a strong cash position and represents an increase over year-end 2022.

ⁱⁱⁱ Includes regular reserve savings and Alerus Wealth Access.

^{iv} Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. This goal is being met. (\$560,099 in designated fund assets vs. \$546,040 in designated accounts).