

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

March 28, 2023

Call to order: The meeting was called to order at 6:00 pm by President Jeff Block.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Julie Anderson, Rachel Moeller, Ann Oyen, Rod Richter, Karl Starr, Laurel Stewart, Heidi Tysk-Poppe. PJ Ritters and Rexanne Spicer were present on Zoom.

Staff present: Pat Hansen

Christ Care Prayers: Pastor Peter welcomed Pastor Stephanie back from sabbatical; he then invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer, referencing Psalm 46.

Introductions and Getting Acquainted, Part 2: President Jeff welcomed new Council member, Laurel Stewart and invited all to introduce themselves and to share one thing that they missed about the COVID pandemic.

Adoption of the March Agenda: The Meeting Agenda was adopted.

Approval of Minutes from February Council Meeting: The Council Meeting minutes for February 28, 2023, were approved. Also approved were the March 2023 Rostered Leaders Shared Report.

Life Passages for February 2023:

1. Funerals/Burial Services

- a. **Miriam Louise Haines** (*November 24, 1938 – January 22, 2023*) funeral was held at Central Lutheran on Saturday, February 4, 2023. Pastor Melissa Pohlman presided. Pastor Peter Nycklemoe preached.
- b. **John Robert Holum** (*August 31, 1928 – January 27, 2023*) burial/interment service was held at Lakewood Cemetery on Wednesday, February 1, 2023. Pastor Melissa Pohlman presided.
- c. **David “Dave” Lynn Holland** (*August 14, 1947 – January 28, 2023*) funeral was held at Central Lutheran on Saturday, February 18, 2023. Pastor Brian Gutzmann presided.

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through February 28, 2023 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Alerus Account Summary. These financial reports were accepted by the Council.

Information Items were shared verbally for conversation:

1. Parking Lot Easement Offer and Special Congregational Meeting by Pastor Peter
2. Council Strategic Planning Process by Pastor Peter
3. Update on the Casavant organ meetings and process by Pastor Peter
4. IDI initial introduction by Pastor Melissa
5. Follow up questions regarding the onboard list

Action Items: None

Closing Prayer and Adjourn: After closing with the Lord's Prayer, the meeting was adjourned at 7:15 pm.

The Council's next meeting is scheduled for April 25, 2023, at 6:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

Central Lutheran Church
Treasurer's Report
February 28, 2023 Financials (2 months)

	Annual Budget	Feb 28 YTD	% of Ann Budget (17%)
Income	\$3,393,350	\$663,625	20%
Expense	\$3,373,507	\$544,423	16%
Surplus (Deficit)	\$19,843	\$119,202	601%

Operating Fund – Key Revenue Items

Revenue Source	Feb Actual	Feb Budget	2023 Year-to-Date Actual	2023 Year-to-Date Budget	2022 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering	\$142,008	\$110,000	\$343,765	\$310,000	\$289,003	\$54,762
Parking	\$38,698	\$27,083	\$48,977	\$54,167	\$25,051	\$23,926
Foundation	\$108,000	\$108,000	\$216,000	\$216,000	\$202,000	\$14,000

Assets / Liabilities

Select Key Assets:	February 2023	December 2022	2 mo. Change
Operating Checking ⁱ	\$160,905	\$142,233	\$18,672
Operating Reserve ⁱⁱ	\$373,459	\$271,479	\$101,980
Designated Account Asset Support ⁱⁱⁱ	\$534,768	\$550,614	(\$15,846)
Select Key Liabilities:			
Designated accounts			
Repair fund (consumables)	\$47,341	\$41,091	\$6,250
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$64,283	\$64,283	\$0
All other designated accounts	\$246,537	\$270,045	(\$23,508)
TOTAL Designated accounts	\$527,454	\$544,712	(\$17,258)
Mission Investment Fund Mortgages	\$6,327,271	\$6,358,699	\$31,428

ⁱ Operating checking and operating reserve together provide \$534,364 of cash available to support operations. This is a strong cash position and represents an increase over year-end 2022.

ⁱⁱ Includes regular reserve savings and Alerus Wealth Access.

ⁱⁱⁱ Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. Although there was a market decline in February, this goal is still being met. (\$534,768 in designated fund assets vs. \$527,454 in designated accounts).