

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

February 27, 2024

Call to order: The meeting was called to order at 6:00 pm by President Rexanne Spicer.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Allison Eger, Rachel Moeller, Ann Oyen, PJ Ritters, Laurel Stewart (Z), Heidi Tysk-Poppe

Members excused: Julie Anderson, Jeff Block, Karl Starr

Staff present: Pat Hansen

Christ Care Prayers: Pastor Peter shared the introduction of St. Ignatius' prayer, the Daily Examen, being used during Lent. Pastor Stephanie then invited all to share their joys, sorrows, concerns, and thanksgivings, which were lifted in prayer.

Introductions and Getting Acquainted: President Rexanne welcomed Allison Eger, newly elected vice president to the council. All in attendance then introduced themselves, sharing about their lives and becoming a part of Central.

Adoption of the February Agenda: The Meeting Agenda was adopted.

Approval of Minutes from January Council Meeting: The Council Meeting minutes for January 23, 2024, were approved.

Financial Reports: Pastor Peter gave a quick explanation of Treasurer Karl Starr's Treasurer Report, which summarizes the monthly financial reports through January 31, 2024 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Alerus Account Summary. These financial reports were accepted by the Council.

Life Passages for January 2024:

1. Baptisms

- a. **Edward Peter Lindquist** was baptized on Sunday, January 7, 2024, at the 10:30 a.m. service. Pastor Stephanie Friesen baptized Edward.

2. Weddings

- a. **Evan Quinnell and Madeline McCloughan** were married at Central Lutheran on Saturday, January 13, 2024. Pastor Stephanie Friesen presided.

3. Funerals/Burial Services

- a. **Michael "Mike" Richard Freeman** (*July 14, 1982 – December 11, 2023*) Funeral service was held at the Billman-Hunt Funeral Home on Wednesday, January 17, 2024. Pastor Melissa Pohlman presided.
- b. **Kathleen "Kathy" Anne Otis** (*April 4, 1947 – January 11, 2024*) Funeral service was held at Central Lutheran on Thursday, January 25, 2024. Pastor Stephanie Friesen presided.
- c. **Caroline "Cassie" Kilgore Dillon** (*May 18, 1984 – December 3, 2023*) Funeral service was held at Central Lutheran on Sunday, January 28, 2024. Pastor Stephanie Friesen presided.
- d. **David "Dave" Willard Forse** (*June 17, 1933 – January 3, 2024*)
- e. **Julia "Julie" Kristine Allen** (*November 15, 1952 – January 16, 2024*)
- f. **Anita Helen Lyle** (*March 17, 1945 – January 19, 2024*)

Onboard materials to review – Pastor Peter:

- a. Council packets/notebooks
- b. Council roster and contact information
- c. Staff list and contact information
- d. Strategic Planning Summary Document / One on One themes
- e. Constitution
- f. Constitution Council member details
- g. Personnel Manual and Core competencies
- h. Mission statement, welcome statement and “brand statement” how we are the church here and in daily life
- i. The proposed meeting schedule for the year
- j. Emails and communications, mailboxes, and details
- k. Central Lutheran Foundation, Parking and Events
- l. Shared Rostered Leaders reports (sample from December)
- m. Annual Report

Action Items: none at this time

Closing Prayer and Adjourn: After closing with the Lord’s Prayer, the meeting was adjourned at 7:30 pm.

The Council’s next meeting is scheduled for March 26, 2024, at 6:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

Central Lutheran Church
Treasurer's Report
January 31, 2024 Financials (1 month)

	Annual Budget	Jan 31 YTD	% of Ann Budget (8.3%)
Income	\$3,434,500	\$316,895	9.2%
Expense	\$3,470,505	\$273,915	7.9%
Surplus (Deficit)	(\$36,005)	\$42,980	-119.4%

Operating Fund – Key Revenue Items

Revenue Source	January Actual	January Budget	2024 Year-to-Date Actual	2024 Year-to-Date Budget	2023 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering	\$162,445	\$150,000	\$162,445	\$159,000	\$201,756	(\$39,311)
Foundation (undesignated)	\$102,000	\$102,000	\$102,000	\$102,000	\$108,000	(\$6,000)
Parking	\$16,458	\$35,000	\$16,458	\$35,000	\$10,279	\$6,179

Assets / Liabilities

Select Key Assets:	January 2024	December 2023	1 mo. Change
Operating Checking ⁱ	\$237,731	\$205,378	\$32,353
Operating Reserve ⁱⁱ	\$311,389	\$311,389	\$0
Designated Account Asset Support ⁱⁱⁱ	\$2,024,151	\$1,878,673	\$145,478
Select Key Liabilities:			
Designated accounts			
Repair fund (consumables)	\$104,130	\$99,130	\$5,000
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$50,533	\$50,533	\$0
Temporary holding accounts ^{iv}	\$1,427,030	\$1,264,165	\$162,865
All other designated accounts	\$195,623	\$227,771	(\$30,148)
TOTAL Designated accounts	\$1,946,609	\$1,810,892	\$137,717
			\$0
Mission Investment Fund Mortgages	\$6,098,181	\$6,112,714	(\$14,533)

ⁱ Operating checking and operating reserve together provide \$549,120 of cash available to support operations. This is a strong cash position and is a 6% increase compared to year-end 2023. (A target established several years ago is to maintain operating cash of at least \$250,000.)

ⁱⁱ Includes regular reserve savings and Alerus Wealth Access.

ⁱⁱⁱ Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. This goal is being met. (\$2,024,151 in designated und assets vs. \$1,946,609 in designated accounts).

^{iv} Includes parking lot easement compensation (\$197K) and roof hail damage insurance settlement (\$1,067 million)