

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

November 28, 2023

Call to order: The meeting was called to order at 6:00 pm by President Jeff Block.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Julie Anderson, Rachel Moeller (Z), Ann Oyen, Rod Richter, PJ Ritters, Rexanne Spicer, Karl Starr, Laurel Stewart (Z), Heidi Tysk-Poppe

Staff present: Pat Hansen

Devotions and Christ Care Prayers: Pastor Peter invited all to reflect on the Advent devotional “How does a weary world rejoice?”, acknowledging their weariness, finding their joy in connections, and where they allow themselves to be amazed, which were then lifted in prayer.

Adoption of the November Agenda: The Meeting Agenda was adopted as presented.

Approval of Minutes from October Council Meeting: The Council Meeting minutes for October 24, 2023, were approved. Also accepted was the November 2023 Pastors’ Shared Report.

Life Passages for October 2023

1. **Baptisms:**

- a. **Liliana Rae Sheehan and Penelope Jean Sheehan** (Parents are Haley and Jacob Sheehan) were baptized on Sunday, October 1, 2023, at the 10:30 a.m. service. Pastor Stephanie Friesen baptized Liliana and Penelope.

2. **Weddings: No weddings**

3. **Funerals/Burial Services:**

- a. **Mildred “Millie” Melvina Sivanich** (November 19, 1921 – September 28, 2023) Funeral was held on October 2, 2023, at the Bertas Funeral Home in Chaska, Minnesota. Pastor Brian Gutzmann presided.
- b. **Floyd Edward Ward** (December 21, 1947 – October 14, 2023)
- c. **Velma “Viki” Anne Kimsal** (March 10, 1943 – October 27, 2023)
- d. **Ardys “Ardie” Yvonne Hjerpe** (May 7, 1932 – October 29, 2023)

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through his Treasurer’s Report as of October 31, 2023 – Revenue & Expense, Balance Sheet, Summary of Designated Accounts. These financial reports were accepted by the Council; Karl’s Treasurer’s Report is attached to these minutes.

Information and Conversation:

- 1. Casavant project and sanctuary renewal update
- 2. City project – project update and easement issue
- 3. Facility Insurance Claims
 - a. Roof hail damage settlement held by G/S, invested in short term T-bill
 - b. Lightning strike claim in process.
- 4. Nominating Committee update
- 5. Fall Generosity appeal update

Conversation and Reflections:

1. One-on-one One Community in Christ conversations: Pastor Melissa shared highlights of the conversations that have taken place thus far.
2. Initial 2024 Budget Review

Action Items: The Council

1. Approved the job descriptions and staffing model for a full-time Director of Worship and Principal Organist and half-time Choir Director, as presented by the Personnel Committee and affirmed by the Executive Committee.

Closing Prayer and Adjourn: After closing with the Lord's Prayer, the meeting was adjourned at 7:30 pm.

The Council's next meeting is scheduled for January 23, 2024, at 6:00 pm. The Executive Committee will meet on December 19, 2023, and January 16, 2024.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

Central Lutheran Church
Treasurer's Report
October 31, 2023 Financials (10 months)

	Annual Budget	Oct 31 YTD	% of Ann Budget (83%)
Income	\$3,393,350	\$2,895,168	85%
Expense	\$3,373,507	\$2,838,694	84%
Surplus (Deficit)	\$19,843	\$56,474	285%

Operating Fund – Key Revenue Items

Revenue Source	October Actual	October Budget	2023 Year-to-Date Actual	2023 Year-to-Date Budget	2022 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering	\$97,810 ⁱ	\$110,000	\$1,145,834	\$1,190,000	\$1,149,550	(\$3,716)
Parking	\$11,090	\$27,083	\$382,447	\$270,833	\$199,204	\$183,243
Foundation	\$108,000	\$108,000	\$1,080,000	\$1,080,000	\$1,010,000	\$70,000

Assets / Liabilities

Select Key Assets:	October 2023	December 2022	10 mo. Change
Operating Checking ⁱⁱ	\$140,861	\$142,233	(\$1,372)
Operating Reserve ⁱⁱⁱ	\$307,573	\$271,479	\$36,094
Designated Account Asset Support ^{iv}	\$761,489	\$550,614	\$210,875
Select Key Liabilities:			
Designated accounts			
Repair fund (consumables)	\$84,083	\$41,091	\$42,992
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$50,533	\$64,283	(\$13,750)
All other designated accounts	\$425,540	\$270,045	\$155,495
TOTAL Designated accounts	\$729,449	\$544,712	\$184,737 ^v
Mission Investment Fund Mortgages	\$6,151,045	\$6,358,699	(\$207,654)

ⁱ For the fourth month in a row, regular offerings from members are below budget. Offerings are now running below budget for the YTD and slightly behind last year's actual YTD result. However, total revenues remain well above budget, due in large part to stronger-than-budgeted parking revenue.

ⁱⁱ Operating checking and operating reserve together provide \$448,434 of cash available to support operations. This is a strong cash position and represents an 8% increase over year-end 2022. (A target established several years ago is to maintain operating cash of at least \$250,000.)

ⁱⁱⁱ Includes regular reserve savings and Alerus Wealth Access.

^{iv} Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. This goal is being met. (\$761,489 in designated fund assets vs. \$729,449 in designated accounts).

^vThe substantial increase in designated accounts since year-end 2022 is due primarily to the receipt of \$197,000 from the City of Minneapolis for the parking lot easement. These funds are conservatively invested and being held for a future capital improvement project.