

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

January 23, 2024

Call to order: The meeting was called to order at 6:00 pm by President Jeff Block.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Julie Anderson, Rachel Moeller (Z), Ann Oyen, Rod Richter, PJ Ritters, Rexanne Spicer (Z), Karl Starr, Laurel Stewart, Heidi Tysk-Poppe (Z)

Staff present: Pat Hansen

Devotions and Christ Care Prayers: Pastor Stephanie shared the liturgy of commendation, used as sending after a funeral, and invited all to share their joys and concerns, which were then lifted in prayer.

Adoption of the January Agenda: The Meeting Agenda was adopted as presented.

Approval of Minutes from November Council Meeting: The Council Meeting minutes for November 28, 2023, were approved. The Pastors' individual reports were highlighted from the 2023 Annual Report.

Life Passages for November and December 2023

1. Baptisms

- a. **Ethan Chen Hefko** (Parents are Nicholas Hefko and Ying Chen) was baptized on Sunday, November 26, 2023, at the 10:30 a.m. service. Pastor Melissa Pohlman baptized Ethan.

2. Weddings

- a. **David Gindra and Marcus Peterson** were married at Central Lutheran on Friday, November 10, 2023. Pastor Peter Nycklemoe presided.

3. Deaths/Funerals/Burial Services

- a. **Floyd Edward Ward** (*December 21, 1947 – October 14, 2023*) Funeral was held at Central Lutheran on Thursday, November 2, 2023. Pastor Brian Gutzmann presided. Pastor Stephanie Friesen preached.
- b. **Velma “Viki” Anne Kimsal** (*March 10, 1943 – October 27, 2023*) Funeral was held at Central Lutheran on Saturday, November 18, 2023. Pastor Brian Gutzmann presided. Pastor Stephanie Friesen preached.
- c. **Ardys “Ardie” Yvonne Hjerpe** (*May 7, 1932 – October 29, 2023*) Funeral was held at Central Lutheran on Tuesday, November 14, 2023. Pastor Stephanie Friesen presided.
- d. **Bryon Eric Gunsch** (*June 15, 1962 – November 15, 2023*)
- e. **Frederick “Fred” William Brumm III** (*November 28, 1949 – December 2, 2023*) Memorial service was held at Central Lutheran on Saturday, December 9, 2023. Pastor Peter Nycklemoe presided.
- f. **Bernice J. Vik** (*October 4, 1925 – December 2, 2023*)
- g. **Caroline “Cassie” Kilgore Dillon** (*May 18, 1984 – December 3, 2023*)
- h. **Michael “Mike” Richard Freeman** (*July 14, 1982 – December 11, 2023*)

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through his Treasurer's Report as of December 31, 2023 – Revenue & Expense, Balance Sheet, Summary of Designated Accounts. These financial reports were accepted by the Council; Karl's Treasurer's Report is attached to these minutes.

Information Items:

1. Update on the one-on-one follow up conversations – Sunday Adult Forums
2. Updates on various facility projects underway: Casavant, Insurance Claims, and easement issue

Action Items – approved with a motion, second, discussion and unanimous vote:

1. The Council affirmed and accepted the following, which will then be forwarded to the congregation for its approval at the Annual Meeting, February 11, 2024, at noon:
 - a. the 2024 Budget
 - b. the Nominating Committee's report
 - c. the Annual meeting agenda
2. The Council also welcomed the 32 adults (4 children) who were received into membership the weekend of January 20/21, 2024:

Margy Bell

Kevin Chang & Pamela McDonald (Winona)

Ying Chen & Nicholas Hefko (Ethan)

Sarah Fanucchi

Kris & Kristina Fredrick (Nora)

Brian & Nancy Hanson

Emily Johnson

Lynne & Dan Johnson

Leilani LaBelle & Peter Lavanger

Kevin Lane

Katie Larson & Brian Clark

Tony Lillard

Pam Luinenburg

Madeline McCloughan & Evan Quinnell

Nancy Ocasio Albarran

Erik Peterson

Lorrie & Steve Pilgrim

Kristi Rollag

Diane & Loren Sass

Stephanie Van D'Elden

Marilyn Wahlstrom & Sven Sjostedt

Rachel White Robinson (Samantha)

Before closing the meeting, time was spent thanking Rod Richter for his leadership to the Council and to the Congregation over the past four years. The Council thanked Jeff Block for his leadership as Council President, and are grateful he will continue for another year.

Closing Prayer and Adjournment: After closing with the Lord's Prayer, the meeting was adjourned at 7:30 pm.

The Council's next meeting is scheduled for February 27, 2024, at 6:00 pm. The Executive Committee will meet on February 20, 2024.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

Central Lutheran Church
Treasurer's Report
December 31, 2023 Financials (12 months)

	Annual Budget	Dec 31 YTD	% of Ann Budget (100%)
Income	\$3,393,350	\$3,659,041	108%
Expense	\$3,373,507	\$3,498,862	104%
Surplus (Deficit)	\$19,843	\$160,179	807%

Operating Fund – Key Revenue Items

Revenue Source	December Actual	December Budget	2023 Year-to-Date Actual	2023 Year-to-Date Budget	2022 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering	\$227,488	\$200,000	\$1,524,220	\$1,500,000	\$1,453,615	\$70,605
Parking	\$25,003	\$27,083	\$421,736	\$325,000	\$262,555	\$159,181
Foundation (undesignated) ⁱ	\$146,899 ⁱⁱ	\$108,000	\$1,334,899	\$1,296,000	\$1,232,815	\$102,084

Assets / Liabilities

Select Key Assets:	December 2023	December 2022	12 mo. Change
Operating Checking ⁱⁱⁱ	\$207,898	\$142,233	\$65,665
Operating Reserve ^{iv}	\$307,947	\$271,479	\$36,468
Designated Account Asset Support ^v	\$1,876,873	\$550,614	\$1,326,259
Select Key Liabilities:			
Designated accounts			
Repair fund (consumables)	\$99,130	\$41,091	\$58,039
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$50,533	\$64,283	(\$13,750)
Temporary holding accounts ^{vi}	\$1,264,165	\$0	\$1,264,165
All other designated accounts	\$225,771	\$270,045	(\$44,274)
TOTAL Designated accounts	\$1,808,892	\$544,712	\$1,264,180
Mission Investment Fund Mortgages	\$6,112,714	\$6,358,699	(\$245,985)

ⁱ In addition to the Foundation's general support, there was also a total of \$88,250 of Foundation grants which were recognized as income to support specific ministries designated by the Donors.

ⁱⁱ Includes one-time "true-up" payment of \$38,889 determined following the Foundation's annual audit.

ⁱⁱⁱ Operating checking and operating reserve together provide \$515,845 of cash available to support operations. This is a strong cash position and is a 15% increase compared to year-end 2022. (A target established several years ago is to maintain operating cash of at least \$250,000.)

^{iv} Includes regular reserve savings and Alerus Wealth Access.

^v Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. This goal is being met. (\$1,876,873 in designated und assets vs. \$1,808,892 in designated accounts).

^{vi} Includes parking lot easement compensation (\$197K) and roof hail damage insurance settlement (\$1,067 million)