

# CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

## MEETING MINUTES – APPROVED

March 25, 2025

**Call to order:** The meeting was called to order at 6:00 pm by President Rexanne Spicer.

**Members present:** Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Julie Anderson, Janice Devine, Allison Eger, Ron Fiscus, Christopher McCarty, Rachel Moeller, PJ Ritters, Laurel Stewart, Heidi Tysk-Poppe

**Staff excused:** Pat Hansen

**Christ Care Prayers:** Pastor Melissa shared a short devotion on Lent and then invited all to share their joys, sorrows, concerns, and thanksgivings, which were lifted in prayer.

**Introductions and Getting Acquainted:** President Rexanne welcomed Ron Fiscus and Christopher McCarty. All then introduced themselves, sharing what they were looking forward to this summer.

**Adoption of the March Agenda:** The Meeting Agenda was adopted.

**Approval of Minutes from February Council Meeting:** The Council Meeting minutes for February 25, 2025, were approved. Also received were the Pastors' Shared Report for March 2025.

**Financial Reports:** Treasurer Ron Fiscus shared his Treasurer's Report, which summarizes the monthly financial reports through February 28, 2025 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary. These financial reports were accepted by the Council.

### Information and Conversation -

- Invitation/Connection/Communications Task Force, Seasons of Life Task Force, and Mental Health and Wholeness Task Force
- Insurance Claim: Roof Project update
- Columbarium Association update

### Main Information Items: Casavant and Sanctuary Renewal Projects

- Casavant proposal and bid
- Casavant project timeline update: new start date 4<sup>th</sup> quarter 2026 or 1<sup>st</sup> quarter 2027, with 2 years to complete the project
- Capital Appeal timeline change, Tom Jolivette recommends a Fall 2025 or Spring 2026 appeal. With communication this change will not be a problem.
- Sanctuary Renewal projects bid/estimates and funding.
- The Congregational Meeting to be called for Sunday, April 6, 2025, to approve the Casavant bid and the sanctuary renewal projects, and to authorize the (eventual) capital appeal and MIF loan.
- Communication needed: letters to lead donors and a congregational mailing about the timeline change and the congregational meeting.

### Action Item - the Council approved with a motion, second, discussion and vote:

- To affirm the calling of the April 6, 2025, congregational meeting to approve the Sanctuary Renewal Projects and for a Casavant project update

**Closing Prayer and Adjourn:** After closing with the Lord's Prayer, the meeting was adjourned at 7:15 pm.  
The Council's next meeting is scheduled for April 22, 2025, at 6:00 pm.

Respectfully submitted,

Pat Hansen  
Recording for Heidi Tysk-Poppe, Council Secretary

## CENTRAL LUTHERAN CHURCH TREASURER'S REPORT 2/28/25

	ANN. BUDGET	BUDGET YTD	ACTUAL FEB. 28 YTD	% OF ANN. BUDGET	% OF YTD BUDGET
Revenue	\$ 3,639,000.00	\$ 627,333.34	\$ 697,650.31	19%	111%
Expense	\$ 3,635,655.32	\$ 587,700.68	\$ 639,625.15	18%	109%
Surplus (Deficit)	\$ 3,344.68	\$ 39,632.66	\$ 58,025.16		

OPERATING ACCOUNTS	2025 Feb. Budget	2025 Feb. Actual	2025 YTD Budget	2025 YTD Actual	2024 YTD Actual	Change
<b>Revenues</b>						
Regular Offering	\$ 125,000.00	\$ 137,751.90	\$ 275,000.00	\$ 325,160.45	\$ 350,978.74	\$ (25,818.29)
Parking	\$ 37,500.00	\$ 25,022.00	\$ 75,000.00	\$ 46,911.36	\$ 48,296.10	\$ (1,384.74)
Foundation	\$ 108,000.00	\$ 108,000.00	\$ 216,000.00	\$ 216,000.00	\$ 204,000.00	\$ 12,000.00
<b>Expenses</b>						
Utilities	\$ 13,500.01	\$ 19,919.09	\$ 27,000.02	\$ 33,098.16	\$ 29,432.19	\$ 3,665.97
Personnel	\$ 145,832.76	\$ 138,246.56	\$ 291,665.52	\$ 283,443.30	\$ 290,095.98	\$ (6,652.68)

### ASSETS/LIABILITIES

Select Key Assets	Feb. 28, 2025	Jan. 31, 2025	Change
Operating Checking	\$ 368,150.56	\$ 386,982.76	\$ (18,832.20)
Operating Reserve	<u>\$ 275,380.72</u>	<u>\$ 325,229.29</u>	<u>\$ (49,848.57)</u>
Total Op. Funds	\$ 643,531.28	\$ 712,212.05	\$ (68,680.77)
Desig. Fund Asset Supp.	\$ 2,466,217.06	\$ 2,491,193.78	\$ (24,976.72)
<b>Select Key Liabilities</b>			
Repair Fund	\$ 126,127.99	\$ 125,567.33	\$ 560.66
Foundation Reserve	\$ 61,086.53	\$ 61,086.53	\$ -
Long Term Cap. Proj.	\$ 169,293.01	\$ 169,293.01	\$ -
Total Desig. Accounts	\$ 2,273,722.82	\$ 2,299,311.01	\$ (25,588.19)
Mission Inv. Fund Mort.	\$ 5,866,246.35	\$ 5,881,435.08	\$ (15,188.73)

### Notes:

Goal to maintain Designated Fund Asset Support = Total Designated Accounts