

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

February 25, 2025

Call to order: The meeting was called to order at 6:00 pm by President Rexanne Spicer.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Julie Anderson (Z), Janice Devine, Allison Eger, Rachel Moeller, PJ Ritters (Z), Laurel Stewart, Heidi Tysk-Poppe

Members excused: Ron Fiscus, Christopher McCarty

Staff present: Sara Masters, Pat Hansen

Christ Care Prayers: Pastor Peter shared a short devotion and then invited all to share their joys, sorrows, concerns, and thanksgivings, which were lifted in prayer.

Introductions and Getting Acquainted: President Rexanne welcomed the newly elected council members, Janice Devine in attendance, Ron Fiscus and Christopher McCarty, both traveling. All then introduced themselves, sharing about their lives and becoming a part of Central.

Adoption of the February Agenda: The Meeting Agenda was adopted.

Approval of Minutes from January Council Meeting: The Council Meeting minutes for January 28, 2025, were approved.

Financial Reports: Sara Masters, Director of Operations and Finance gave a quick explanation of newly elected Treasurer Ron Fiscus' Treasurer Report, which summarizes the monthly financial reports through January 31, 2025 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Alerus Account Summary. These financial reports were accepted by the Council.

Life Passages for January 2025

1. Baptisms

- a. **Sadie Beatrice Haines** (*Parents are Zoey and Jonathan Erik Haines*) was baptized on Sunday, January 5, 2025, at the 10:30 a.m. service. Pastor Stephanie Friesen baptized Sadie.
- b. **Russell Roman Johnson** (*Parents are Alyssa and Nicholas Johnson*) was baptized on Sunday, January 12, 2025, at the 10:30 a.m. service. Russell's grandfather Reverend Craig Johnson baptized Russell. Pastor Peter Nycklemoe assisted.

2. Weddings: none

3. Funerals/Burial Services

- a. **Edith "Edie" Ann Adams** (*December 7, 1929 – December 22, 2024*) funeral was held at Central Lutheran on Tuesday, January 7, 2025. Pastor Stephanie Friesen presided.
- b. **David Lee Shannon** (*November 6, 1953 – October 22, 2024*) funeral was held at Central Lutheran on Saturday, January 18, 2025. Pastor Melissa Pohlman presided.
- c. **Gerald "Jerry" Leslie Christie** (*September 11, 1937 – December 31, 2024*) funeral was held at Central Lutheran on Thursday, January 30, 2025. Pastor Stephanie Friesen presided.

Onboard materials to review – Pastor Peter:

- a. Council packets/notebooks
- b. Council roster and contact information
- c. Staff list and contact information
- d. Strategic Planning Summary Document / One on One themes
- e. Constitution
- f. Constitution Council member details
- g. Personnel Manual and Core competencies
- h. Mission statement, welcome statement and “brand statement” how we are the church here and in daily life
- i. The proposed meeting schedule for the year
- j. Emails and communications, mailboxes, and details
- k. Central Lutheran Foundation, Parking and Events
- l. Shared Rostered Leaders reports (sample from December)
- m. Annual Report

Action Items: none at this time

Closing Prayer and Adjourn: After closing with the Lord’s Prayer, the meeting was adjourned at 7:15 pm.

The Council’s next meeting is scheduled for March 25, 2025, at 6:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

**CENTRAL LUTHERAN CHURCH
TREASURER'S REPORT**

1/31/25

ONE MONTH

	ANNUAL BUDGET	BUDGET YTD	ACTUAL JAN 31 YTD	% OF ANN. BUDGET	% OF YTD BUDGET
Revenue	3,639,000.00	326,166.67	349,706.04	10%	107%
Expense	3,635,655.32	293,850.34	275,591.82	8%	94%
Surplus (Deficit)	3,344.68	32,316.33	74,114.22		

OPERATING ACCOUNTS	2025	2025	2025	2025	2024	
	Jan. Budget	Jan. Actual	YTD Budget	YTD Actual	YTD Actual	Change
Revenues						
Regular Offering	150,000.00	187,408.55	150,000.00	187,408.55	162,644.90	24,763.65
Parking	37,500.00	21,889.36	37,500.00	21,889.36	16,457.75	5,431.61
Foundation	108,000.00	108,000.00	108,000.00	108,000.00	102,000.00	6,000.00
Expenses						
Utilities	13,500.00	13,189.07	13,500.00	13,187.07	16,170.06	(2,982.99)
Personnel	145,832.76	145,196.74	145,832.76	145,196.74	146,843.16	(1,646.42)

ASSETS/LIABILITIES

Select Key Assets	Jan. 31, 2025	Dec. 31, 2024	Change
Operating Checking	386,982.76	40,351.24	46,631.52
Operating Reserve	<u>325,229.29</u>	<u>22,753.34</u>	<u>2,475.95</u>
Total Op. Funds	712,212.05	663,104.58	49,107.47

Desig. Fund Asset Supp.	2,491,193.78	2,716,943.20	(225,749.42)
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**Select Key
Liabilities**

Repair Fund	125,567.33	122,567.33	3,000.00
Foundation Reserve	61,086.53	61,086.53	-
Long Term Cap. Proj.	169,293.01	169,293.01	-

Total Desig. Accounts	2,299,311.01	2,540,769.76	(241,458.75)
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Mission Inv. Fund Mort.	5,881,435.08	5,896,565.63	(15,130.55)
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Notes:

Goal to maintain Designated Fund Asset Support = Total Designated Accounts