

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

December 17, 2024

Call to order: The meeting was called to order on Zoom at 6:00 pm by President Rexanne Spicer.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen, and Melissa Pohlman, Julie Anderson, Jeff Block, Allison Eger, Ann Oyen, PJ Ritters, Karl Starr, Laurel Stewart, Heidi Tysk-Poppe

Members excused: Rachel Moeller

Staff present: Pat Hansen

Christ Care Prayers: Pastor Peter shared one of CLC's Advent devotions and then invited all to share their joys, sorrows, concerns, and thanksgivings, which were lifted in prayer.

Adoption of the December Agenda: The Meeting Agenda was adopted.

Approval of Minutes from November Council Meeting: The Council Meeting minutes for November 26, 2024, were approved. Also received were the Pastors' Shared Report for December 2024.

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through his Treasurer's Report as of November 30, 2024 – Analysis of Revenue & Expense, Balance Sheet Analysis, Designated Fund Summary. These financial reports were accepted by the Council. Karl then presented Draft Budget "C" for 2025.

Life Passages for November 2024

1. Baptisms

- a. **Johnathan Robert Stewart** (*Parents are Paul and Laurel Stewart*) was baptized on Sunday, November 24, 2024, at the 8:30 a.m. service. Pastor Melissa Pohlman baptized Johnathan.

2. Weddings: none

3. Funerals/Burial Services

- a. **Harold DeLoie Herum** (*June 14, 1928 – October 4, 2024*) funeral service was held at Central Lutheran on Saturday, November 9, 2024. Pastor Stephanie Friesen presided.
- b. **Samuel Micheal "Mikey" Evanovich** (*March 15, 1977 – October 11, 2024*) funeral service was held at Central Lutheran on Thursday, November 21, 2024. Pastor Melissa Pohlman presided.
- c. **Louise Ellen Griffin** (*November 20, 1935 – November 14, 2024*)
- d. **Helen Louise Klanderud** (*July 16, 1923 – November 28, 2024*)

Information and Conversation:

1. Generosity Appeal (Stewardship) Update
2. Casavant and Sanctuary Renewal Projects and Capital Appeal
3. Insurance Claim: Roof Project
4. Task Forces Updates
5. Capital Appeal Team Updates
6. December Events and Thank you

Action Items – the Council affirmed/approved with a motion, second, discussion and vote (with one abstention):

1. The Mental Health and Wholeness Task Force members: Kenn Carlson, Jeff Block, Lorene Gilliksen, Ben Longman, Angee Hagen, Tyra Thomas and Pastor Melissa Pohlman

Closing Prayer and Adjourn: After closing with the Lord's Prayer, the meeting was adjourned at 6:45 pm.

The Council's next meeting is scheduled for January 28, 2025, at 6:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

Central Lutheran Church
Treasurer's Report
November 30, 2024 Financials (11 months)

	Annual Budget	Nov 30 YTD	% of Ann Budget (92%)
Revenue	\$3,434,500	\$3,364,906	98%
Expense	\$3,470,505	\$3,231,957	93%
Surplus (Deficit)	(\$36,005)	\$132,949	-369%

Operating Fund – Key Revenue Items

Revenue Source	November Actual	November Budget	2024 Year-to-Date Actual	2024 Year-to-Date Budget	2023 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering	\$105,792	\$125,000	\$1,327,901	\$1,275,000	\$1,296,732	\$31,169
Foundation (undesignated)	\$103,759	\$102,000	\$1,130,794	\$1,122,000	\$1,188,000	(\$57,206)
Parking	\$36,352	\$35,000	\$460,505	\$385,000	\$396,733	\$63,772

Assets / Liabilities

Select Key Assets:	November 2024	December 2023	11 mo. Change
Operating Checking ⁱ	\$215,051	\$204,878	\$10,173
Operating Reserve ⁱⁱ	\$322,383	\$311,389	\$10,994
Designated Account Asset Support ⁱⁱⁱ	\$2,169,826	\$1,878,673	\$291,153
Select Key Liabilities:			
Designated accounts			
Repair fund (consumables)	\$125,761	\$99,130	\$26,631
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$61,087	\$50,533	\$10,554
Temporary holding accounts ^{iv}	\$1,223,317	\$1,264,165	(\$40,848)
All other designated accounts	\$413,451	\$227,771	\$185,680
TOTAL Designated accounts	\$1,992,909	\$1,810,892	\$182,017
Mission Investment Fund Mortgages	\$6,334,286	\$6,112,714	\$221,572

ⁱ Operating checking and operating reserve together provide \$537,454 of cash available to support operations. This is a strong cash position. (A target established several years ago is to maintain operating cash of at least \$250,000.)

ⁱⁱ Includes regular reserve savings and Alerus Wealth Access.

ⁱⁱⁱ Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. This goal is being met. (\$2,169,826 in designated fund assets vs. \$1,992,909 in designated accounts).

^{iv} Includes parking lot easement compensation (\$197K), remaining balance of storm-related insurance settlements (\$575K), and early contributions to upcoming capital appeal (\$451K).