

# CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

## MEETING MINUTES – APPROVED

January 28, 2025

**Call to order:** The meeting was called to order at 6:00 pm by President Rexanne Spicer.

**Members present:** Pastors Peter Nycklemoe, Stephanie Friesen, and Melissa Pohlman, Julie Anderson, Jeff Block, Allison Eger, Karl Starr, Heidi Tysk-Poppe

**Members on Zoom:** Rachel Moeller, PJ Ritters

**Members excused:** Ann Oyen, Laurel Stewart

**Staff present:** Pat Hansen

**Christ Care Prayers:** Pastor Stephanie shared the history of Candlemas, invited all to share their joys, sorrows, concerns, and thanksgivings, which were lifted in prayer by Pastor Melissa and blessing by Pastor Peter.

**Adoption of the January Agenda:** The Meeting Agenda was adopted.

**Approval of Minutes from December Council Meeting:** The Council Meeting minutes for December 17, 2024, were approved.

**Financial Reports:** Treasurer Karl Starr summarized the monthly financial reports through his Treasurer's Report as of December 31, 2024 – Analysis of Revenue & Expense, Balance Sheet Analysis, Designated Fund Summary. These financial reports were accepted by the Council. Karl then presented the final Budget for 2025.

### Life Passages for December 2024

1. **Baptisms:** none
2. **Weddings:** none
3. **Funerals/Burial Services**
  - a. **Louise Ellen Griffin** (*November 20, 1935 – November 14, 2024*) funeral service was held at Central Lutheran on Tuesday, December 17, 2024. Pastor Melissa Pohlman presided. Pastor Peter Nycklemoe preached.
  - b. **Helen Louise Klanderud** (*July 16, 1923 – November 28, 2024*) funeral was held at Central Lutheran on Thursday, December 12, 2024. Pastor Stephanie Friesen presided.
  - c. **Edith "Edie" Ann Adams** (*December 7, 1929 – December 22, 2024*)
  - d. **Gerald "Jerry" Leslie Christie** (*September 11, 1937 – December 31, 2024*)

**New Members:** received into membership the weekend of January 25/26, 2025

Aaron Bingea & Jaymie Wahlen + Esther, Ida  
Danny Bryant  
Daniel Carlson  
Nathan Claycomb  
Mary Fondren  
Jean & Ron Hill  
Aaron & Danielle Lloyd + 4 children  
Blair McKinley  
Ninsiima Mwombeki  
Kristen & Rick Palm  
Laurie & Tom Rossin  
Kathy & Lans Rothfusz

**Information and Conversation:**

1. Generosity Appeal (Stewardship) Update
2. Casavant and Sanctuary Renewal Projects and Capital Appeal
  - a. Executive Summary
3. Insurance Claim: Roof Project
4. Personnel Committee
  - a. Updated Saturday night musician job description
4. Task Forces Updates
5. Annual Meeting Agenda
6. Annual Report
  - a. Pastors Reports
  - b. Nominating Committee
  - c. Year End Statistics
  - d. Others to review

**Action Item – approved with a motion, second, discussion and unanimous vote:**

1. The Council affirmed and accepted the following, which will then be forwarded to the congregation for its approval at the Annual Meeting, February 9, 2025, at noon:
  - a. the 2025 Budget
  - b. the Nominating Committee's report
  - c. the Annual meeting agenda

**Thank you:**

- Jeff Block for four years of leadership, two as president
- Karl Starr for four years of leadership as treasurer
- Ann Oyen for four years of leadership

**Closing Prayer and Adjourn:** After closing with the Lord's Prayer, the meeting was adjourned at 7:00 pm.

The Council's next meeting is scheduled for February 25, 2025, at 6:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

**Central Lutheran Church**  
**Treasurer's Report**  
**December 31, 2024 Financials (12 months)**

	Annual Budget	Dec 31 YTD	% of Ann Budget (100%)
Revenue	\$3,434,500	\$3,775,976	110%
Expense	\$3,470,505	\$3,530,983	102%
Surplus (Deficit)	(\$36,005)	\$244,992	-680%

**Operating Fund – Key Revenue Items**

Revenue Source	December Actual	December Budget	2024 Year-to-Date Actual	2024 Year-to-Date Budget	2023 Year-to-Date Actual	Year Over Year Change – Actual
Regular Offering	\$235,506	\$225,000	\$1,563,407	\$1,500,000	\$1,521,520	\$41,887
Foundation (undesignated)	\$103,759	\$102,000	\$1,234,553	\$1,224,000	\$1,334,899	(\$100,346)
Parking	\$29,999	\$35,000	\$490,504	\$420,000	\$421,736	\$68,768

**Assets / Liabilities**

<b>Select Key Assets:</b>	December 2024	December 2023	12 mo. Change
Operating Checking <sup>i</sup>	\$327,351	\$204,878	\$122,473
Operating Reserve <sup>ii</sup>	\$322,753	\$311,389	\$11,364
Designated Account Asset Support <sup>iii</sup>	\$2,716,943	\$1,878,673	\$838,270
<b>Select Key Liabilities:</b>			
Designated accounts			
Repair fund (consumables)	\$122,567	\$99,130	\$23,437
Long-term capital projects	\$169,293	\$169,293	\$0
Foundation reserve	\$61,087	\$50,533	\$10,554
Temporary holding accounts <sup>iv</sup>	\$1,799,915	\$1,264,165	\$535,750
All other designated accounts	\$387,908	\$227,771	\$160,137
TOTAL Designated accounts	\$2,540,770	\$1,810,892	\$729,878
Mission Investment Fund Mortgages	\$6,196,566	\$6,112,714	\$83,852

<sup>i</sup> Operating checking and operating reserve together provide \$650,104 of cash available to support operations. This is a strong cash position. (A target established in 2015 is to maintain operating cash of at least \$250,000.)

<sup>ii</sup> Includes regular reserve savings and Alerus Wealth Access.

<sup>iii</sup> Goal is to maintain assets supporting designated accounts that are at least equal to the total of all designated accounts. This goal is being met. (\$2,716,943 in designated fund assets vs. \$2,540,770 in designated accounts).

<sup>iv</sup> Includes parking lot easement compensation (\$197K), remaining balance of storm-related insurance settlements (\$572K), and early contributions to upcoming capital appeal (\$993K).